



COLLEGE HILL COMMUNITY URBAN REDEVELOPMENT CORP.

## College Hill Community Urban Redevelopment Center's Summer on the Hill - College Hill Art Market FAQs and Policies

Any communications regarding the Summer on the Hill College Hill Art - Market will be emailed to the applicants' provided emails. If you have any questions, please contact Ismael Hassan at [ismael.hassan@chcurc.com](mailto:ismael.hassan@chcurc.com).

### FAQ

#### **What is College Hill Art Market?**

*College Hill Art Market is a craft and maker fair at Patrick Wolterman Memorial Park (5923 Hamilton Avenue) that allows local vendors to display and sell their homemade products.*

#### **When and where does College Hill Art Market take place?**

*The Craft Market will take place at Patrick Wolterman Memorial Park (5923 Hamilton Avenue) on August 13, 2022, from 11:00 AM to 4:00 PM.*

#### **How much does it cost to be a vendor?**

*There is a \$25 fee to apply to be a vendor.*

#### **What kind of vendors can come to the event?**

*Any local vendor from the College Hill or greater Cincinnati area who is a crafter, artist, designer, etc. who creates original handmade products can apply to come to the Craft Market.*

#### **How big is each vendor space?**

*Each vendor is assigned a 10x10 ft. space in which they will be allowed to set up their own table or other display materials with their products however they choose.*



## POLICIES

Please read all rules and regulations carefully. Any necessary documents will be emailed to the applicants' provided emails. By submitting this application, applicants agree to follow all rules and regulations.

### Applicant Guidelines

#### 1. Application

A vendor application is for one maker or business. All vendor applications will be submitted via Google Forms and must be completed by June 17. Applicants will be notified of acceptance by July 15. To apply visit the following link:

<https://forms.gle/wumrZQj7YJp9kUnu6>

#### 2. Application Fee

Once an application is received, an invoice for a \$25 application fee will be emailed to applicants. Payments can be submitted by mailing a check made out to "College Hill CURC" to:

College Hill CURC  
6107 Hamilton Ave  
Cincinnati, OH 45224

#### 3. Criteria for Consideration

All vendor applicants must meet the following criteria in order to be considered for acceptance.

- Vendors must complete all portions of the application and pay the \$25 fee
- Vendors must be prepared to operate for the entirety of the event from 11:00 AM to 4:00 PM
- Vendors must be willing to bring their own materials to set up their space and display their products
- Vendors must sell a locally homemade product
- Vendors are advised, but not required, to carry their own insurance; College Hill CURC is not responsible for any damage or loss



## Location, Set Up, and Take Down

### 1. Location

College Hill Art Market will take place at Patrick Wolterman Memorial Park (5923 Hamilton Avenue). Parking is available in the lot behind the park.

### 2. Vendor Space

- Each vendor will be assigned a 10x10 ft space within the park.
- A map will be emailed to accepted vendors with their assigned space prior to the event, and vendors must set up within this space only. Spaces are not secured until payment is received.
- Tables, chairs, shelving, tents, etc. are not provided. Vendors are responsible for bringing these items.
- There are 20 electrical outlets in the park, extensions cords can be provided upon request.
- WiFi will be available for vendors but participants should plan to bring their own card readers, POS systems, etc. if accepting payments other than cash.
- A sign identifying the vendor or business name is required for all spaces.

### 3. Set Up

College Hill Art Market will run from 11:00 AM–4:00 PM. Vendors will be permitted to start setting up in their assigned space at the park no earlier than 9:00 AM, but must be set up by 10:30 AM in order to participate. Vendors may set up their space however they like, but are responsible for bringing their own table and/or any other display materials for their products.

### 4. Take Down

Vendors must begin taking down their materials and products at the end of the event at 4:00 PM, and must be out of the park by 6:00 PM. All trash and debris must be removed, and it is the responsibility of the vendor to leave their space clean. Failure to do so may result in a \$25 fine.



## Vending Categories

In order to participate in the College Hill Art Market, vendors must be from the College Hill or greater Cincinnati area and must be a crafter, artist, designer, etc. who produces a homemade good. We encourage the sale of a wide variety of items at the event. Examples of products may include, but are not limited to:

- Jewelry
- Home goods
- Plants, floral arrangements, garden accessories
- Clothing and accessories
- Bath and body, cosmetics, soaps
- Pottery
- Furniture
- Wood or leather products
- Textiles
- Pet products
- Resin crafts
- Candles
- Other

## Prohibited Items and Behaviors

### 1. Smoking

Smoking or the use of e-cigarettes/vaping is not permitted in the park. Violation may result in expulsion from the craft market.

### 2. Firearms

Firearms are prohibited in the park. Violation may result in expulsion from the craft market.

### 3. Inappropriate Behavior

College Hill Art Market is a family-friendly event. Vendors must agree to conduct themselves and operate their space in a way that is consistent with College Hill CURC's values and missions.

### 4. Pets

Vendors should not bring pets to the park into their selling areas for health and safety reasons. Service animals are permitted.



## Cancellation

In the event of inclement weather, College Hill Art Market will be canceled and rescheduled for a later date. Application fees will be refunded to accepted vendors only. Cancellations will be communicated to participants through their provided emails.

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I, \_\_\_\_\_, agree to the above rules and regulations.

I give permission for College Hill Art Market to publish any photos or videos of the event that I may appear in on College Hill CURC websites, social media, etc.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

